

MINUTES

Regular Meeting BOARD OF TRUSTEES

Vernon College

June 20, 2012

The Board of Trustees of Vernon College met on June 20, 2012 at 11:30 a.m. in the Board Room of the *Osborne Administration Building* with the following present: Dr. Todd Smith, Chairman, and Mrs. Vicki Pennington, Secretary. Other board members in attendance were Mr. Norman Brints, Mr. Irl Holt and Mrs. Joanie Rogers. Absent were Mr. Gene Heatly, Vice-Chairman, and Mr. Bob Ferguson.

Others present were Dr. Dusty Johnston, President, and Dean Mr. John Hardin, III. Also present were: Ms. Michelle A. Alexander, Director of Institutional Advancement/Executive Director, Vernon College Foundation; Mrs. Betsy Harkey, Director of Institutional Effectiveness; Dr. Karen Gragg, Division Chair of Math & Science; Mrs. Shana Munson, Associate Dean, Career & Technical Education; Mr. Chris Bell, Director of Campus Police; Mrs. Mindi Flynn, General Ledger Accountant; and Ms. Mary King, Administrative Secretary to the President. Guest present was Mr. Daniel Walker, from *The Vernon Daily Record*.

Chairman Smith called the meeting to order at 11:30 a.m.

Mrs. Pennington made the motion, seconded by Mr. Holt to accept the *Minutes of the May 16, 2012 Regular Meeting* with corrections in the President's Reports' first sentence to read "he received questions of interest" instead of "he received of interest; and the misspelling of "Waylon Baptist" to read "Wayland Baptist" in the articulation agreement paragraph, noted by Mrs. Pennington. The motion carried unanimously.

Action Item A

Mrs. Mindi Flynn, General Ledger Accountant, presented the *Financial and Investment Reports as of May 31, 2012*. Mr. Brints made the motion, seconded by Mrs. Rogers to accept the report as presented. The motion carried unanimously.

Action Item B

Mr. Holt made the motion, seconded by Mrs. Pennington to approve the *Food Vending Contract at Century City Center with Quizno's* as presented by Dr. Johnston. The motion carried unanimously.

Action Item C

Mr. Brints made the motion, seconded by Mrs. Pennington to approve to *enter into an agreement with Paducah High School and Quannah High School to provide a Health Occupations Program* as presented by Dr. Johnston. The motion carried unanimously.

Public Comment – No one was present to make comments.

President's Report

Mrs. Pennington and Mrs. Rogers gave a brief report on their attendance to the 2012 CCATT Annual Conference. The Community College Association of Texas Trustees Conference was held Saturday, June 2 in Austin, TX. Dr. Johnston also attended the conference.

Dr. Johnston reported on the renovation at Century City Center stating that it has been amazing working with this company. Phase III will be finished by July 1. The original schedule was to begin Phase III on July 15, and be finished by October 15. We are operating in Phase I, Phase II by July 9, and will be operating all phases before August 1. Mr. Brints asked for an update on Gold's Gym. Dr. Johnston stated the gym has been closed for several months and he has been communicating with the owner regarding the purchase of the equipment and furnishings located in the facility. Vernon College's long-term plans were not to invite another fitness facility once this one left, but possibly to offer the center to students for academic classes, to employees for operating our own gym, and to senior citizens for possible continuing education classes. A price on the equipment should be available at the next board meeting.

Dr. Johnston presented the third draft of the 2012-2013 budget. He mentioned receiving word about the reduced state funding and it appears Vernon College will lose approximately \$325,000. Final notice from the THECB will be the end of July or first of August. In addition, with the increase of \$123,000 in the cost of insurance premiums, and an increase in adjunct salaries, the

budget is currently \$219,000 out of balance. He proposed to start looking at leaving the tax rate at the current rate instead of lowering to the effective rate for the next year. This would produce an additional \$125,000 in tax revenues.

Dr. Johnston presented the Summer Enrollment Report showing a decrease of 15.54 % for all locations.

Dr. Johnston presented a recruiting summary for 2011-2012 that is handled by our primary recruiter, Brandi Brannon.

Dr. Johnston presented the Program Discipline Evaluations summary proposed by the Program Evaluation Committee according to specific criteria.

Dr. Johnston discussed the TASB Policy Update 27 revisions. These revisions to (Legal) policy and (Local) policy recommendations and changes are for the board to review and will be voted on at the next board meeting.

Vernon College will host an event for the Texas Workforce Commissioner-Tom Pauken on July 12, 2012 at the Century City Center. Dr. Johnston stated the purpose of this event will be to visit with local business and industry leaders and give an update on the renovations at Century City along with tours of the facility. The commissioner is supportive of community colleges and will make some comments.

Dr. Johnston noted that the Board Retreat is scheduled for July 18 with Ray Hawkins presenting a workshop on board member roles, duties, and responsibilities in the new boardroom at Century City.

Dr. Johnston called the Board's attention to the following upcoming events:

- (1) TACC President's Conference – July 8-11, 2012
- (2) VC Board of Trustees retreat/meeting/tour – July 18, 2012 Century City Center
- (3) Vernon College Foundation meeting – Thursday, July 19, 2012 Vernon, TX

Dr. Johnston presented the Philanthropic Report/Outside Grants Report

Mr. Brints made the motion, seconded by Mr. Holt to accept the following personnel items:

A. Employment

- (1) Douglas Anthony, Custodial Technician – Vernon, effective June 25, 2012 with a salary of \$20,143.
- (2) Melvin Jenkins, Jr., Head Softball Coach – Vernon, effective July 1, 2012 with a salary of \$40,446
- (3) Michelle Osunbor, Assistant Volleyball Coach/Resident Hall Assistant, effective August 1, 2012 with a salary of \$22,552.

B. Reassignment/Reclassification

- (1) Robert Johnson, *to* Buildings and Grounds Supervisor – Wichita Falls *from* Maintenance/Custodial – Century City Center, effective July 1, 2012 with a salary of \$29,153.

C. Resignation

- (1) Lisa Forsyth, Custodial Technician – Vernon, effective May 21, 2012
- (2) Shannon Flynn, Groundskeeper – Vernon, effective June 15, 2012
- (3) Elton McCoy, Custodial Technician – Century City Center, effective July 13, 2012

The motion carried unanimously.

There being no further business Chairman Smith adjourned the meeting at 12:50 p.m.

Dr. Todd Smith, Chairman

Mrs. Vicki Pennington, Secretary